

MOVE IN CHECKLIST

2 MONTHS BEFORE

- ☐ Get estimates from moving companies and/or storage units.
- ☐ Sketch or print your floor plan and start thinking about furniture placement.
- ☐ Make a list of people you want to give your new address to when you move.
- ☐ Go through each room of your home and designate items for donation or yard sale.
- ☐ Take inventory of your valuable belongings for insurance purposes.

6 WEEKS BEFORE

- ☐ If you're packing yourself, collect boxes and other necessary supplies.
- ☐ Start packing the items you don't access often.
- ☐ Set an official move date.
- ☐ Settle on a moving company and make your reservations.
- ☐ Make any necessary travel arrangements (don't forget your pets).
- ☐ If you have children, have their records transferred to their new school or day care.
- ☐ Obtain your medical records to give to future medical providers.
- ☐ Organize and host a yard sale.
- ☐ Contact your insurance consultant to research insurance carriers and tailor a policy for your new home.

1 MONTH BEFORE

- ☐ Check with your loan officer to make sure you've submitted everything needed for your loan application.
- ☐ File with the post office to have your mail forwarded to your new address.
- ☐ Call utility companies to cancel services at your current home and activate your services at your new place.
- ☐ Properly dispose of cleaning solutions, flammable liquids, and other items that can't be moved.

1 WEEK BEFORE

- ☐ Call to confirm any travel arrangements.
- ☐ Change your address with your financial institutions and other companies.
- ☐ Send friends and family your new address.
- ☐ Pack a suitcase with a few days worth of clothing, toiletries, and any valuables you prefer to keep with you.
- ☐ Empty, defrost, and clean out your refrigerator, as well as drain your washing machine and hoses.
- ☐ Arrange for childcare/pet care for moving day.
- ☐ Confirm your reservation and prepare your payment and tip for the moving company.
- ☐ Print a map and directions to your new address for the movers.

MOVING DAY

- ☐ Supervise any moving company workers as they pack/move your belongings.
- ☐ Leave a note to the new residents and include your new address in case the post office doesn't forward mail right away.
- ☐ Scout out every room, cupboard, and closet to make sure you don't leave anything behind.
- ☐ Turn off lights, lock windows, and close and lock doors before you leave.